



Test Information

WORD 2003 - STANDARD

eTicket number for your records: 2018980383081486505
Issued to: e.tonnessen@gmail.com

Name: Emira Tonnessen
ID: e.tonnessen@gmail.com
Date: 19/5/2011
Time: 12:42
Time Taken: 22 minute(s)



Performance Overview

SCORE: 77% (27/35)
Percentile ranking: 55

This account's scores:

Number of scores: 4186
Average score: 77%

All recorded scores:

Number of scores: 244267
Average score: 69%



Performance Analysis

LEVELS

| | Score | Correct | Total |
|---------------|-------|---------|-------|
| BEGINNER: | 93% | 13 | 14 |
| INTERMEDIATE: | 82% | 9 | 11 |
| ADVANCED: | 50% | 5 | 10 |

TOPICS

| | Score | Correct | Total |
|-----------------------|-------|---------|-------|
| FILE MANAGEMENT: | 83% | 5 | 6 |
| TOOLS AND AUTOMATION: | 100% | 2 | 2 |
| EDITING: | 86% | 6 | 7 |
| FORMATTING: | 83% | 10 | 12 |
| TABLES AND GRAPHICS: | 33% | 1 | 3 |
| PRINTING: | 60% | 3 | 5 |

QUESTIONS

| Q # | Topic | Name | Status | Time (# secs) | Level |
|-----|----------------------|--------------------------------|------------|---------------|-------|
| 6 | EDITING | Copy Text | Correct | 9 | BEG |
| 7 | EDITING | Paste Text | Correct | 7 | BEG |
| 8 | EDITING | Undo | Correct | 6 | BEG |
| 9 | EDITING | Find Text | Correct | 19 | INT |
| 10 | EDITING | Go To | Incorrect | 71 | INT |
| 14 | EDITING | Symbols | Correct | 28 | ADV |
| 29 | EDITING | Spellcheck | Correct | 11 | INT |
| 1 | FILE MANAGEMENT | Create New Document - Template | Correct | 63 | BEG |
| 2 | FILE MANAGEMENT | Open Document | Correct | 23 | BEG |
| 3 | FILE MANAGEMENT | Save Document | Correct | 30 | BEG |
| 4 | FILE MANAGEMENT | Save As - Location | Correct | 26 | INT |
| 25 | FILE MANAGEMENT | Track Changes | Correct | 19 | ADV |
| 26 | FILE MANAGEMENT | Protection | Incorrect | 108 | ADV |
| 12 | FORMATTING | Line Spacing | Correct | 16 | INT |
| 13 | FORMATTING | Text - Format | Correct | 59 | BEG |
| 15 | FORMATTING | Tabs - Set | Correct | 60 | BEG |
| 16 | FORMATTING | Page Break | Correct | 22 | INT |
| 17 | FORMATTING | Bullets - Change Type | Correct | 15 | INT |
| 18 | FORMATTING | Apply a Theme | Correct | 35 | ADV |
| 19 | FORMATTING | Columns | Incorrect | 60 | ADV |
| 20 | FORMATTING | Page Numbers | Correct | 39 | INT |
| 22 | FORMATTING | Style - Create | Correct | 51 | ADV |
| 30 | FORMATTING | Margins | Correct | 82 | BEG |
| 31 | FORMATTING | Paper Size | Incorrect | 37 | BEG |
| 32 | FORMATTING | Orientation | Correct | 28 | BEG |
| 27 | PRINTING | Merge - Create Form | Incorrect | 69 | ADV |
| 28 | PRINTING | Merge - Edit Data | Incomplete | 11 | ADV |
| 33 | PRINTING | Print Preview | Correct | 12 | BEG |
| 34 | PRINTING | Print in Reverse | Correct | 47 | ADV |
| 35 | PRINTING | Print Document | Correct | 18 | BEG |
| 21 | TABLES AND GRAPHICS | Picture - Insert | Correct | 26 | INT |
| 23 | TABLES AND GRAPHICS | Table - Insert | Incorrect | 35 | INT |
| 24 | TABLES AND GRAPHICS | Table - Borders | Incorrect | 41 | ADV |
| 5 | TOOLS AND AUTOMATION | Help - Display Document | Correct | 20 | BEG |
| 11 | TOOLS AND AUTOMATION | Zoom | Correct | 35 | INT |